

**Finance and Ordinance Committee Minutes  
October 3, 2007**

The meeting was called to order at 9:00 a.m. with the following members present: E. Davis, J. Jemison, and C. Hofstetter.

Also present: B. Poole – Mayor, D. Weir – Administrator, C. Ehrhart – Director of Streets & Utilities, J. Stehlik – Police Chief, B. Petronio – Admin. Assist.

Agenda: no additions or deletions.

Minutes of June 6, 2007 were presented for approval. Hofstetter moved to approve the minutes as written, seconded by Davis. All in favor. (3).

**OLD BUSINESS** – none before the committee.

**NEW BUSINESS**

1. **Resolution 07-34: Authorizing the Village Administrator to Execute an “Adoption Resolution,” Approving the Health Reimbursement Arrangement with Processworks, Inc. as part of the Village’s Funding of Health Benefits for Village Employees, and Declaring an Emergency** – Weir stated that this is the employee health insurance and is in conjunction with the HRA account. The Village is required to have this account with Processworks. This resolution allows the administrator to enter into a contract with this company. If the account is not used, the monies roll over to the next year. Davis moved to recommend Res. 07-34 to council for approval, seconded by Hofstetter. All in favor (3).
2. **Res. 07-35: Adopting an Electronic Communications Policy for the Village** – State auditors had asked for a written policy regarding village cell phone usage, computers, etc. Would like to have a policy in place before the auditor requires the village to have one.
3. **Ord. 07-136: Establishing the Provider Fee to be Paid by a Video Service Provider Offering Service in the Village, Directing the Village Administrator to Give Notice of the Video Service Provider Fee, and Declaring an Emergency** – This ordinance has to do with the Senate House Bill #117 which would reduce the village’s franchise authority. This allows the village to continue to collect the 5% franchise fee. Hofstetter moved to recommend Ord. 07-136 to council for approval, seconded by Davis. All in favor (3).
4. **Ord. 07-137: Amending Existing Section 907.04 to Provide a Sewer Rate Increase for Commercial and Industrial Uses for 2008 and 2009 and Making Certain Technical Amendments** – Traditionally had three variable rates for residential, commercial, and industrial. Had to change the rates to be the same across the board in order to secure the OWDA loan for the sewer treatment plant. This ordinance will put the rates back on track for the three different types of users. Should be in line in 2009 with the loans. Davis moved to recommend Ord. 07-137 to council for approval, seconded by Jemison. All in favor (3).

**EXECUTIVE SESSION** – Adjourned to executive session at 9:28 a.m. to discuss wage increases for 2008.

**PENDING**

**1. Water Plant Funding**

Being no further business at this time, the meeting adjourned at 10:10 a.m.