

Finance and Ordinance Committee Minutes December 5, 2007

The meeting was called to order at 9:15 a.m. with the following members present: E. Davis, J. Jemison, and C. Hofstetter.

Also present: D. Weir – Administrator, C. Osborne – Fiscal Officer.

Agenda: no additions or deletions.

Minutes of Oct. 3, 2007 were presented for approval. Davis moved to approve the minutes as amended, seconded by Hofstetter. All in favor. (3).

OLD BUSINESS – none before the committee.

NEW BUSINESS

1. **Update of Village Web Page Proposal from Hotshots** – Weir stated he had been contacted by this company regarding an update to our webpage. The company discussed creating a promotional DVD of the Village and Weir stated this wouldn't be a good investment. Weir stated the Village webpage hasn't been updated in many years. Our site is very basic and includes Village history, meeting minutes, etc. with links to our ordinances and the ORC. There are no promotional links for tourism. This company would incorporate many links for the Village such as "Amish" and would allow the Village residents to pay their utility bills online. There would also be a virtual tour built into this site to show the Village and surrounding areas. Weir to discuss with the Geauga Co. tourism council to see how this would fit with their efforts. Hofstetter stated they would be able to provide us with all of the information needed. Davis stated everyone who belongs to the tourism council has a link to their website. Many Amish and out of town businesses advertise on their site. Weir stated this company would tie us into all of the sites relating to Middlefield, Amish, Geauga, etc., and requires a web expert. This upgrade would allow the Village to offer so much more than what is currently offered. The current site doesn't offer anything other than Middlefield Village government. Currently our zoning forms are online and can be printed by anyone. This new site would allow the form to be filled out and paid online. Davis suggested checking with the tourism council as to who does their webpage and request a cost estimate. *It is the consensus of the committee for Weir to contact Hotshots and the Geauga Co. Tourism Council for their web master information.*
2. **Resolution 07- 40: Modifying Foresight Engineering's contract** – Weir stated this would eliminate the retainer fee. If the Village is in need of Provost for an engineering project, he will be paid at an hourly rate. Weir stated Provost and Roessner will give their reports at the 1st council meeting of each month. If they're needed at the 2nd meeting, Weir will contact them. Davis noted the current ordinance was approved for 2007 & 2008. Weir stated there just isn't enough work in the Village to keep them on a retainer. Weir stated if an engineer is needed for any further projects, he'll discuss with a few engineers and present the best cost to council for approval. Hofstetter moved to recommend this resolution to council for approval, seconded by Davis. All in favor.
3. **Ordinance 07-155: Amend existing section 1140.04 & 1140.06** – Weir stated this is a result of many businesses doing minor work to their buildings and the zoning fee is \$350.00. The zoning commission agrees any minor modifications to the

original site plan shouldn't require a large fee. Hofstetter moved to recommend this ordinance to council for approval, seconded by Davis. All in favor.

4. **Ordinance 07-156: 2008 Temporary Appropriations** – Hofstetter moved to recommend this ordinance to council for approval, seconded by Davis. All in favor.
5. **Ordinance 07-157: Amending Existing Chapter 121 of the Codified Ordinances to Allow for Voice Votes of Council in Certain Circumstances** – Hofstetter moved to recommend this ordinance to council for approval, seconded by Jemison. All in favor.
6. **Ordinance 07-158: Declaring that the Revenue to be collected Under the 1.45 Mill Tax Levy for Ambulance Service and Emergency Services Approved on November 6, 2007 is Greater than the Amount Actually Needed, Requesting the Geauga County Budget Commission to Decrease the Levy by Approximately 75% to 0.35 Mills** – Davis moved to recommend this ordinance to council for approval, seconded by Jemison. All in favor.
7. **Resolution 07- 41: Accepting the Amended Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor** – Davis moved to recommend this resolution to council for approval, seconded by Hofstetter. All in favor.
8. **Ordinance 07-159: Amending Various Provisions of Chapter 921 of the Codified Ordinances to Provide Added Protection to the Village of the Regulation of Potential Uses within the Village's Right-of-Way** – Weir stated Lee suggested these modifications to allow the Village more control over companies working within the Village's right-of-way. Davis moved to recommend this ordinance to council for approval, seconded by Hofstetter. All in favor.

Pending:

1. **Water Plant funding**

Being no further business at this time, the meeting adjourned at 10:15 a.m.